

OPBS Learning Agreement

1. Objective setting

1-2 m to starting the TIG OP Fellowship

Document, with the help of your home Deanery AES and TPD, your current level of knowledge, clinical and operative skills for modules 1-6 from the Oncoplastic TIG syllabus. Identify where you have gaps in your training. These gaps will then form the basis of your learning agreement during your fellowship year. Your weekly work plan will be configured to ensure you meet the essential competency levels at completion of the fellowship.

In order to successfully complete the fellowship year, you must meet, as a minimum, the essential competency requirements for the four compulsory modules listed below:

- a. Breast Science and Assessment (module 1)
- b. Breast Cancer (module 3)
- c. Implant based Reconstruction (module 4)
- d. Breast Aesthetics (module 6)

You are encouraged to extend your experience beyond the minimal requirement to develop training in the optional modules:

- e. Benign Breast Disease (module 2)
- f. Autologous Reconstruction (module 5)

General Surgery trainees

If you are a General Surgery trainee, you should have completed modules 1-3 in your general surgery training prior to commencing your fellowship. Your objective setting for the year should target training in modules 4-6.

Plastic Surgery trainees

If you are a Plastic Surgery trainee, you should have completed modules 4-6 in your plastic surgery training prior to commencing your fellowship. Your objective setting for the year should target training in modules 1-3.

At the start of the fellowship,

With your Assigned Educational Supervisor, you should design a learning agreement and weekly work plan around your training requirements

1.Topics to focus on in this 12 month Placement:

Completing the content of the compulsory modules either Modules 1 and 3 (Breast Science and Assessment and Breast Cancer) for General Plastic surgery trainees. General Surgery trainees will focus on the content of Modules 4 and 6 (Implant based Reconstruction and Breast Aesthetics)

Developing some aspects of optional module 2 (General Plastic surgery trainees) and module 5 (General Surgery trainees)

2. Curriculum Objectives:

Knowledge: Fulfill knowledge requirements of compulsory modules 1 and 3 (General Plastic surgery trainees) or modules 4 and 6 (General Surgery trainees). Extend knowledge from third non compulsory module if possible.

WBA: Complete 10 WBA from each compulsory module 1, 3, 4 and 6. Approximately 50% will be PBAs

Clinical Skills: Fulfill clinical skills requirements of compulsory modules 1 and 3 (General Plastic surgery trainees) or 4 and 6 (General Surgery trainees). Extend clinical skills from third non compulsory module if possible.

Operative Skills:
Acquire essential exit operative competency of compulsory modules 1 and 3, (General Plastic surgery trainees) or 4 and 6 (General Surgery trainees). Extend operative competency to level desired from third non compulsory module if possible.

Attain a minimum number of operative experience, for key procedures as described in TIG Oncoplastic Curriculum by end of the fellowship

Plastic Surgery Trainees – Key Procedures	General Surgery Trainees – Key Procedures
Breast Lump excision (all) 20	Breast Reconstruction (all) 30 Including: 15 Flaps (mixture of pedicled and Autologous) 15 implant based reconstruction
Mastectomy (all) 25	
Sentinel Lymph Node Biopsy 35	Breast aesthetic procedures (all types and can include procedures Assisted) 50 Including: Bilateral /unilateral Augmentation 10 Bilateral /unilateral Breast Reduction 15 Bilateral /unilateral Mastopexy 10 Lipomodelling 15 Nipple Reconstruction 15 Nipple Tattoo 5
Axillary Node Clearance 20	

We would not expect the stated curriculum outcomes to be achievable without the structured training and formative assessment that would be demonstrated by completion of 40 WBAs and 335 procedures.

Work Plan:

Establish and submit with the Learning Agreement a weekly work plan that will fulfill the JCST quality Indicators for Oncoplastic TIG Fellowships. This would include approximately 3 sessions in Theatre, 3 sessions in clinic including 1 in a breast reconstruction planning clinic, 1 session for MDT, 1 session for Research and Audit, 1 session for administration and 1 flexible session (this can be used for attending aesthetic surgery in the independent health sector).

The work plan should reflect the trainee working predominantly in the non-parent specialty environment to meet the TIG Oncoplastic curriculum requirements.

Portfolio Evidence

Audit – perform 1 audit / service improvement evaluation and if possible close the loop for the audit process

Research – Identify allocated time in the weekly timetable to fulfill Audit & Research commitment.

Identify a named clinician who will supervise this work.

Identify, if possible, a subject in research to pursue.

Presentations/Poster – Identify a named Clinician who will supervise this work. Identify, if possible, Local, Regional and National opportunities to present research, audit and service improvement projects.

Manager – Identify opportunities to develop Leadership/ NHS management experience and skills. Identify a Clinician who will supervise this. (Optional choice to complete the Leadership Module from the University East Anglia Mastership in Oncoplastic Breast Surgery.

Teaching – Identify and list Local/Regional/National opportunities to teach and document evidence and formal feedback from teaching

360 Feedback

Compulsory attendance at courses:

- a. TIG residential meeting
- b. Oncoplastic Skills Course – Newcastle
- c. Liverpool Fellows Forum

2. Final Comments

The Learning Agreement and workplan should be submitted for review to the TIG Chair within 6 weeks of starting the Fellowship program

3. Interim Meeting

Comments from the clinical supervisor(s) about this Trainee on the following aspects of the curriculum, indicating whether the trainee will achieve the required objectives for the placement.

Knowledge, skills and operative competency review
(Access to eLogbook for numbers in key procedures)

Work Based Assessments

Audit & Research progress (nominated Clinical Supervisor)

Leadership & Management progress (nominated Clinical Supervisor)

Teaching progress (nominated Clinical Supervisor)

Courses attended

Review Trainee progress against topics (check sheet)- Mid year review panel

Recommended numbers for key procedures reviewed and on track for completion at end of year

Demonstration of progress through the OP TIG syllabus in compulsory modules

WBAs completed (approx 50% complete for target of 10 per module for compulsory modules 1 and 3 or 4 and 6)

Final Comments

If the Trainee is unlikely to meet the set objectives within the remaining time then a Face to face meeting will take place and a change of work plan should be considered that will help meet these objectives or indicate achievable objectives that can be met by the Trainee.

4. Final Meeting

Comments from the CS about this trainee

Review Training progress against topics described in the objective setting

The AES should include comments on the evidence of the following:

Curriculum objectives, including:

logbook, WBA evidence of achieving the OP curriculum knowledge and technical skills - e.g. procedures

Evidence of all other domains, non-technical, professional and leadership skills, including:

Teaching, NHS Management, quality improvement and Audit, reflective practice, research and publications,

Attendance at Educational programme and courses attended

360 Feedback

Any concerns or complaints

After reviewing the evidence above, the AES either confirms that the trainee has satisfactorily completed the content of the compulsory modules and any additional achievement and competencies gained or alternatively, that there are competence shortfalls and in what areas. The AES Report requires the AES to state the trainee's further development needs and/or readiness to practice.

Final comments

5. AES approval

When part 3 is signed by the unit AES, this is submitted to TIG Chair for approval-part 4. Once the TIG Chair approves this is forwarded to the home Deanery/LETB for further approval at ARCP